

Corporate VDP Checklist

Ten things to settle before you file

Gondaliya CPA Professional Corporation | Licensed Ontario CPA Firm

Work through these ten before your consultation. The first one decides whether the program is available to you at all, so please start there.

☐ **1 Any CRA contact yet?**
Audit letter, assessment, garnishment, any notice.

☐ **2 Every affected tax year**
List them all, not just the worst one.

☐ **3 Every tax account**
T2, GST/HST and payroll belong together.

☐ **4 Related corporations**
The updated RC199 asks for these by name.

☐ **5 Foreign assets**
T1135 and T1134 where they apply.

☐ **6 Prior returns as filed**
So corrected figures can be compared.

☐ **7 Bank and card statements**
The evidence behind the corrected numbers.

☐ **8 Payroll records**
Pay stubs, remittances and slips issued.

☐ **9 Total owing estimate**
Tax plus interest, before you submit.

☐ **10 Payment or arrangement**
Required with the submission, not after.

PRO TIP

Ask about an anonymous pre-disclosure discussion before anything identifying goes out. It lets the eligibility question be answered without triggering enforcement.

What happens next

1 Eligibility check

2 Fixed fee quoted

3 Filed and represented

647-212-9559 · info@gondaliyacpa.ca · gondaliyacpa.ca/consultation

1300+ 5-star Google reviews · Licensed Ontario CPA Firm since 2013 · Verify: cpaontario.ca