

Missed Deductions Checklist

Ten places deductions usually sit unclaimed

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Work through these ten before your consultation. Each one is a category we commonly find unrecorded, miscoded, or paid personally and never claimed.



1

Personal card business buys

Pull two years of personal statements.



2

Cash purchases

Tools, supplies, small equipment, no receipt.



3

Home office costs

Utilities, rent, property tax, repairs.



4

Vehicle mileage

Dates, destinations, purpose, kilometres.



5

Software subscriptions

Monthly renewals across several vendors.



6

Bank fees and interest

Often coded to the loan, not to expense.



7

Training and courses

Tuition and materials, frequently miscoded.



8

Shipping and delivery

Deducted at source, so never recorded.



9

Capital versus current

Small tools wrongly treated as assets.



10

Unclaimed input tax credits

GST/HST on purchases, four-year window.

PRO TIP

Start with the personal card statements, not the business ones.
Owner-paid business costs are the single largest source of recovered deductions.

What happens next

1

Free review

2

Flat fee, HST included

3

Deductions claimed

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